

Young Men's Christian Association of the Inner North East of Adelaide Inc.



Membership, Enrolment and Facility Hire Policy



We build strong **PEOPLE**
strong **FAMILIES** strong **COMMUNITIES**

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1 Policy Details

Policy Name: INEA YMCA Membership, Enrolment and Facility Hire Policy

Policy Owner: INEA YMCA Chief Executive Officer

Policy Scope:

- Whole association

Stakeholders:

- All Staff and volunteers
- Members
- Participants and user-groups

Responsibility for implementing policy:

- Chief Executive Officer
- Programs Manager
- Centre Coordinator, Kensington

Date policy implemented:

This policy was implemented on 23 October 2014.

Review Date of Policy:

Review Period: Three Years

This policy is due to be reviewed by 30/9/2017

2 Policy Statement

INEA YMCA is committed to Safeguarding children and young people. As part of this commitment, we require all members, facility users, lessees and participants to act in the best interests of the children and young people who use its facilities and services.

3 Facility Hire

All INEA YMCA hire, lease or facility use agreements will require the hirer, lease or user to:

- Comply with the INEA YMCA Staff Code of Conduct and Behaviour Guidance Policies
- Have a child protection policy in place that meets INEA YMCA Safeguarding Children and Young People standards or will accept responsibility to act in accordance with INEA YMCA's Safeguarding Children and Young People Policy.

This includes staff/volunteers being required to hold current working with children clearances

4 Membership and Enrolment Forms

Membership and enrolment forms will include clear statements:

- outlining INEA YMCA's commitment to safeguarding children and young people.
- Outlining the requirement of INEA YMCA staff to report any disclosures or concerns about the safety or wellbeing of a child or young person.
- explaining how parents/guardians can report any concerns relating to the safety or wellbeing of their child(ren) or young person in a INEA YMCA facility.

5 Conditions of Entry/Participation

Conditions of entry/participation will include a clear and transparent statement outlining INEA YMCA's commitment to safeguarding children and young people. This includes our right to exclude participants or members of the public whose conduct risks the safety of children and young people.

6 Enquiries

Enquiries about this policy to:

Scott Dalgleish
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